

**Guideline for Registration, Proxy Appointment, and Documents
Required for the 2024 Annual General Meeting of Shareholders
Thai Plastic Industrial (1994) Public Company Limited
Friday, April 5, 2024**

1. Registration

The Company opens the registration for meeting attendances from 11.00 hrs. at Alpaca Ballroom, Westgate Residence Hotel, address no. 8/8 Bangmuang Sub-District, Bangyai, Nonthaburi, Thailand, as appeared in **Enclosure 9** The registration is done through the Barcode System. For convenience, the Shareholders and/or Proxies are requested to bring the Registration Form and the proxy Form (in Case of proxy) to the registration counters.

2. Attendance of the Meeting in Person

2.1. The Registration Form (**Enclosure 1**)

2.2. Please present the original identification card or government official identification card or driving license or passport (in case of foreign shareholders) with clear and unexpired information and images of the Shareholders to the registration

3. Appointment of Proxy

3.1. A Shareholder who wishes to assign a proxy must appoint only one proxy to attend and vote at the Meeting in accordance with the Proxy Forms attached hereto. (**Enclosure 7**)

3.2. If a Shareholder wishes to appoint the Company's Independent Directors to be his/her Proxy, he/she may appoint:

- 1) Mr. Veerasak Prommas or
- 2) Mr. Pitipong Archamongkol or
- 3) Mr. Paiboon Aroonprasobsuk

The Independent Director who has been designated as a proxy shall vote according to the Shareholder directions. If the Shareholder does not specify a vote on the proxy form, Independent Directors acting as a proxy will consider and vote as appropriate. Additionally, information of the Independent Directors is described in **Enclosure 4**

3.3. For convenience, please send the form of proxy with documents or evidence to the Company prior to the meeting date, no later than April 4, 2024. The proxy form must be filled out and signed. All corrections or deletions, if any, made to material contents therein must be duly initialed by the Shareholders. A form of proxy must be affixed with a stamp duty of 20 THB. The Company will facilitate in the affixion the stamp duty upon Shareholders' registration at the Meeting.

4. Supporting Documents for Proxy

4.1. Proxy Form A (Simple Form) and Form B (Specific Details Form)

4.1.1. **For Individual Shareholder** (The Company recommends that the Shareholders use Proxy Form B and pre-cast the votes for each agenda.)

- 1) The Registration Form
- 2) The Proxy Form signed by the Shareholder granting proxy.
- 3) Copy of the Shareholder's identification card or government official identification card or passport (in case of foreign grantor) must be signed and certified true copy by the Shareholder. All in all, the Shareholder's information and image have to be clear and unexpired before the meeting date.
- 4) The Proxy must present the original identification card or government official identification card or driving license or passport (in case of foreign proxy). All in all, the Proxy's information and image have to be clear and unexpired before the meeting date.

4.1.2. **For Juristic Person Shareholder** (The Company recommends that the Shareholders use Proxy Form B and pre-cast the votes for each agenda.)

- 1) The Registration Form
- 2) The Proxy Form signed by a person authorized to sign to bind the juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).

- 3) In case of the Shareholder is a juristic person registered in Thailand, please submit a copy of the Affidavit certified by the Department of Business Development, Ministry of Commerce before the Meeting date for the registration within 6 months as well as certified true copy by a person authorized to sign to bind such juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).
- 4) In case of the Shareholder is a juristic person registered abroad, please submit a copy of the constitutional document issued by the competent authority in the country where the juristic person is located, and certified true copy by a notary public or other competent authority before the Meeting date for the registration for no longer than 1 year.
- 5) For a foreign juristic person if an original of any document is not in English, the English translation thereof must be provided. Such translation must also be certified true and correct by a person authorized to sign to bind the juristic person.
- 6) The proxy must present his/her original identification card or government official identification card or driving license or passport (in case of foreign proxy). All in all, the Proxy's information and image have to be clear and unexpired before the meeting date.

4.2. Proxy Form C (for Foreign Shareholders Who Have Custodians in Thailand Only)

- 1) The Registration Form
- 2) The Proxy presents the Power of Attorney from the Shareholders who are foreign investor authorizes the custodian to execute the proxy on his/her behalf.
- 3) The Proxy presents a confirmation letter showing that the signatory of the Proxy is authorized to operate a custodian business.
- 4) The Proxy Form signed by a person authorized to sign to bind the juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).
- 5) In case of the Shareholder is a juristic person registered in Thailand, please submit a copy of the Affidavit certified by the Department of Business Development, Ministry of Commerce before the Meeting date for the registration within 6 months as well as certified true and correct by a person authorized to sign to bind such juristic person according to its Affidavit, with the seal of the juristic person affixed (if any).
- 6) In case of the Shareholder is a juristic person registered abroad, please submit a copy of the constitutional document issued by the competent authority in the country where the juristic person is located and certified by a notary public or other competent authority before the Meeting date for the registration for no longer than 1 year.
- 7) If any of the aforementioned documents are not in English, the English translation thereof must be provided. The translation must also be certified true and correct by a person referring to such document or a person authorized to act on behalf of such person.
- 8) The proxy must present his/her original identification card or government official identification card or driving license (identifying ID Number) or passport (in case of foreign proxy). All in all, the Proxy's information and image have to be clear and unexpired before the meeting date.

Remarks :

- The Shareholders are not allowed to split the number of shares and appoint more than one Proxy in order to split votes.
- The Shareholders shall authorize the Proxy to cast the votes equal to the total amount of shares held by the Shareholders. Granting to Proxy the partial amount of shares to vote is not permitted.
- The owner may conceal sensitive personal data containing in copy(ies) of the identification card or other documents provided to the Company, such as religion or blood group. If the owner does not do so, it is deemed that the owner gives the Company his/her permission to conceal such data as the Company sees appropriate, without detriment to the document's validity or enforceability. In case that the Company is unable to conceal such data due to any restrictions, the Company confirms that collection and usage of such data will be exclusively for person authentication and the Company has no intention to collect or use such personal sensitive data contained in the relevant document.